



Orange Township Public Schools
HEYWOOD AVENUE SCHOOL
Mrs. Richele Woods, Principal
Ms. Emily Shaltuper – Assistant Principal



Gerald Fitzhugh, II, Ed.D.
Superintendent of Schools

September 13, 2024

Dear Team Heywood Parents,

Thank you for your support with the changes to morning arrival and dismissal! The Orange Board of Education, Superintendent of Schools, Dr. Fitzhugh, School Business Administrator Mr. Ballard, Concerned Parents, the Orange Police Department and I heard your safety concerns and as a team, we were able to create a plan to provide a safer environment for our students and the community.

Team Heywood Parents thank you for doing your part! Please remember, school starts at **8:30AM**. Before care starts at **7:45 AM**. Here are a few reminders that must be adhered to for morning arrivals and afternoon dismissals. The following will be strictly enforced:

NO U_Turns



NO DOUBLE PARKING



**ONE - WAY
TRAFFIC**

Morning Drop Off Zone – One (1) Lane Only

This is a no parking, stop, drop and go lane.

Pull all the way up in the lane. Do not leave any gaps in the lane. If needed, someone will assist your child out of the car.

Please have your children sit on the side closest to the curb and school.

Please have your child ready in advance to exit the vehicle immediately. Before your door is opened, please have your, “Child unbuckled”, “back packs on”, “lunch bags in hand”, “coats on”, “lotion on” and “hugs and kisses given”.

Morning Drop Off – Pre-K & Parents who want to walk students to the door of the school.

Parents if you would like to walk your child to the door of the school you are always welcomed to do so but, you must park outside of the school zone and walk.

Afternoon Drop Off/Pick-up Zone – One (1) Lane Only

Do not park in the opening in front of the school. This is for the bus to pick up students.

Please park and remind your child to come to your vehicle immediately after being dismissed. If there is no more space in the drop off /pick up zone, please circle around the block.

Thank you for your cooperation!

Sincerely,

Ms. Richele Woods

Richele Woods
Principal